

**MAAC 2013
Business Meeting Minutes**

Approval of Minutes – Approved.

REPORTS

Arrangements – Mike Barber

MAAC fulfilled our obligations for sleeping rooms 100%. Cost for food, etc. \$8000. Cost for AV \$2600. Mike Madden reported that for tables in the book room, we took in >\$300. Non-profits were not charged for tables. Mike Barber credited Cynthia Hansen, who dealt with the hotel and recommended that she receive a letter of commendation.

Registration – Carole Nash

There were 306 registrants, including 51 walk-ins. 65% of the registrants used PayPal.

Student Sponsorships – Rich Veit

There were 7 graduate and 13 undergraduates were sponsored. [There were 11 posters.] There were 18 sponsors and 24 sponsorships.

Program – Bernard Means

There were 156 papers in 19 sessions, 10 posters and 2 workshops. The MAAC program cost \$715.27 to print. There were 2 ad sponsors who defrayed expenses by \$500.

Treasurer – Elizabeth Moore

MAAC currently holds two accounts in Wells Fargo and a cd. There is \$7975.47 in the cd; \$15,306.97 in the Organization Account and \$31,356.02 in the Conference account.

Membership – Faye Stocum

As of the 2012 meeting, there were 279 members. At the end of the year, this number had increased to 287. This included 185 individual members, 43 institutional members, 51 student members and 8 joint members. The total memberships reflect a decrease from the previous year by 23 (287 vs. 310) or 7%. Compared to last year's figures, there was an 8% increase in Student (51 vs. 41) and a 9% increase in Institutional (43 vs. 39) memberships. On the flip side, there was a 9% decrease in Individual (185 vs. 215) memberships; and, a 53% decrease in Joint (8 vs. 15) memberships.

As of March 9, 2013, there are 294 memberships. This includes: 193 Individuals; 35 Institutions; 60 Students; and, 6 Joint Memberships. Comparatively, we are ahead of where we were last year at this time. 2013 End-of-Year Membership Projections: There are 7 paper presenters who still need to become members. We should exceed 300 memberships by the end of the year.

Journal – Roger Moeller

Roger could not attend. There is a concern with mailing since there has been an increase in Canadian and British mailing rates.

For future USPS mailings, we will be using a post card.

Awards – Carole Nash/Liz Crowell

There were no nominations for Awards, including the Lifetime Achievement Award.

Student Paper Competition – Mike Klein/Josh Duncan

Mike Klein reported that there were 4 graduate students and 6 undergraduates in the Student Paper contest. Crystal Ptacek is the graduate student awardee. For undergrads, there were two excellent papers that were in a tie, so we voted to present awards to both. The awardees were Alexandra Crowder and Ashley McCuisten.

Old Business

- **Electronic Abstract Submission**

Roger has done an excellent job with this.

- **Proposed Changes to 1994 By-Laws – Dave Mudge**

The revisions to the by-laws are under final review by the Executive Board.

New Business

- **Student Scholarship Proposal – submitted by Roger Moeller, presented by Kurt Carr**

Money would be kept in an investment account for 5 years. Don't touch the principal; live off the interest. There is a similar fund held by the Society for Pennsylvania Archaeology. Roger proposed a Committee of three that would include the Treasurer (Elizabeth Moore), Carole Nash and Kurt Carr. Dave Mudge made a motion and Liz Crowell seconded it to establish this fund. It was suggested that an account could be established on ETrade. There was discussion. Jim Gibb recommended that the organization match donations. Mike Barber presented on the experience of the ASV. They invested \$200,000. Initially, they were giving \$8000 in scholarships; now they are giving \$1500. Kurt Carr indicated that in Pennsylvania the money is diversified (in cds, mutual funds, money market funds and bonds). They started with \$10,000. Now they have \$80,000. To increase the fund, MAAC can seek sponsors and get donations. MAAC will continue to ask for sponsors for student papers over the next several years so the fund can grow. It was recommended that when the fund is established, that support is limited to \$2000 per year. Dave Mudge suggested an amendment to the motion indicating that the governing board for this fund set up guidelines. Mike Barber indicated that he had heard in the Treasurers Report that MAAC had \$31,000 and suggested that there be seed money put into this account to get it established. It was suggested that MAAC could set up a donation page with a PayPal link. Mike indicated that he would rather invest in students than invest in mini-grants. Checks could be made to MAAC fund to support students. The money would go into an account specifically for this purpose. A motion was on the floor to establish and fund a scholarship. The motion carried unanimously. Mike Barber made a motion, seconded by Mike Madden to transfer \$10,000 into the scholarship fund. Bernard Means indicated that the mini-grant proposal was to fund research, but funding students also funds research. Kurt Carr reiterated that there need to be strict guidelines and money needs to be kept separate. There was a vote on this motion and the motion carried. Dave Mudge made a motion to name this fund the MAAC Student Sponsorship Endowment Fund. There was discussion of how student sponsors would be identified and how the funds would be dispersed. It was determined that the President Elect will take on these duties.

- **MAAC Mini-Grant – Heather Wholey**

This will be tabled in favor of the student sponsorship.

Announcements

- **2014 Meeting Venue– Sheraton Bucks County March 13-16**

Ed Otter will do local arrangements. Greg Lattanzi and Jim Lee will serve as Program Chairs.

Kurt Carr will oversee registration

There was discussion of a potential venue for the 2015 meetings. The Holiday Inn in Ocean City, MD has made contact. Ed Otter moved and Kurt Carr seconded that the Executive Board be empowered to make a selection of a hotel for the 2015 meeting. The motion carried. The

President Bill Schindler recommended that anyone with information on potential hotels present it by June 30, 2013.

Bernard Means recommended that next year that MAAC should not print the abstracts. The abstracts are costly to print and could be available on line.

Josh Duncan had a work emergency and is unable to attend. Considering the commitment required by his work, Josh has decided to resign as Chair of the Committee. He wrote a very nice letter to Bill Schindler and the Board tendering his resignation. Bill recommended that a letter of thanks be drafted and sent to Josh recognizing his 12 years of service.

Meeting adjourned.